

PARTNER	ADDRESS	SUPERVISOR	DESCRIPTION	LOCATION	EXPECTED DUTIES
<i>UniSI David Lab</i>	V.le Cittadini, snc	Prof. Federico Sinisclaco	The Digital audio visual Intercultural Documentation laboratory (DavID) of the Department of Education, Human Sciences and Intercultural Communication of the University of Siena, in Arezzo, carries out research, audio-visual productions and archiving on significant aspects of the cultures of Italy and the United States of America so as to facilitate communication between the two countries.	The DavId laboratory is located in the UNISI campus right across the train station. Walking distance.	Presently DavID is looking for native English language speaker interns to help with the audio-visual documentations and the archiving process. The internship is based on a minimum of thirty hours to be divided according to an agreed upon schedule (a minimum two hour per week presence at the laboratory will be required). The interns will also be expected to interact with a group of Italian undergraduate students who are working on their final thesis audiovisual projects. No specific knowhow is required, but a basic familiarity with Italian will be helpful.
<i>Centro di Documentazione Città di Arezzo</i>	Via Masaccio, 6	Lorella D'Apporto	Documentation Center working with specialized documentation materials on migration, intercultural, human rights, human development, cooperation, environment, etc. The Center offer a public library with activities dedicated mainly to teachers, immigrants and young.	The CdD Città di Arezzo is located behind the train station. Walking distance.	The intern will be asked to help in some of the Library services: -inventory review; - drafting of the the news bulletin of literary; - assistance on activities for children on a special section
<i>OUA</i>	Corso Italia, 40	Charlotte Duclaux	The OUA Study Center hosts 25-35 students per semester and well over 100 students during the summer months. OUA's explosive growth over the last several years means that there are many projects that internships can partake of.	Located in the historic center of Arezzo. No transportation is required.	Students will be responsible for maintaining the opening and closing hours of the Center, helping the Office Manager with administrative duties, assisting the Director of Student Affairs in her maintaining the OUA apartments, as well as helping the Student Services Coordinator with social activities. In addition, students will assist the Director of Italian Programs in Italy in various tasks including planning for events, researching 'best practices' in EA, as well as attending local events on behalf of OUA.
<i>Communication Media Museum</i>	Via Ricasoli, 22	Valentina Casi	Students will be responsible for maintaining the opening and closing hours of the Center, helping the Office Manager with administrative duties, assisting the Director of Student Affairs in her maintaining the OUA apartments, as well as helping the Student Services Coordinator with social activities.	Located in the historic center of Arezzo. No transportation is required.	Students/interns are primarily responsible for translating the plethora of informational material within the museum. In addition, students work closely with the museum's manager, Valentina Casi, in developing brochures, conference notes, etc. OUA students might be asked to conduct tours of the museum, in English.
<i>La Fabbrica del Sole</i>	Via del Tramarino, 17	Tommaso Vezzosi	Established in 1999 by a group of young people, coming from various fields, with the purpose of building the first biocell composting facility: the first in its kind in Tuscan area. After that FDS started to switch its focus from Matters to Energy. Its attention is now in S. Zeno goldsmith district, where it is used a massive quantity of hydrogen in the production processes. In 2008 La Fabbrica del Sole designed and built the world's first hydrogenduct in urban area. Solarcooling system was inaugurated at the end of year 2007: the purpose of this test was the obtaining of the cooling (conditioned air) from solar-thermal energy. The newest born of the cooperative is the Off-Grid patent, a structure completely unplugged from in-grid common users. The Off-Grid building, born from experimental research and testing of HydroLab self-autonomy, it's capable of producing all of its energy, both electric and thermal, and it has closed the water cycle thanks to the purification in loco of its effluents.	FdS is located just outside the city center of Arezzo and is accessible by public transportation or bicycle.	Students are primarily asked to help translate technical documents relating to hardware, documentation for FdS's international projects, as well as web pages, digital interfaces with clients, etc. Students may also be asked to travel to conferences and to help facilitate activities for those conferences.
<i>Fraternita dei Laici</i>	Via Ricasoli, 8	Paolo Drago	The 'Laici' have been an integral part of the life of the Aretini for over 750 years. As a lay fraternity with vast land holdings, the organization is now in a redevelopment phase that requires the expertise of businesses, wine-makers, art historians and experts in mass tourism.	The Fraternita dei Laici is in front of OUA study centre	Students will be responsible for translating the 'Laici' web page, developing an inventory of the various works of art and object d'art, as well as helping develop a series of activities that encourage tourism.

Comune di Arezzo	Pizza della Libertà, 1	Gianni Rossi	The Arezzo Town Hall is the political and administrative epicenter of the largest provinces in Italy. It is also the site of a several temporary exhibition spaces, and the core of the tourist information office.	The Comune di Arezzo is 5 minutes walking from OUA study centre	Students work closely with the Office of International Relations on projects relating to EU non-profit initiatives and EU integration with non-EU nations. Internship activities generally revolve around translating the various communiqués that come in from around the world concerning EU administrative issues, and in particular projects concerning Arezzo. In addition, students are encouraged to be proactive in developing projects on behalf of the Norman and Arezzo sister-city agreement.
Comune di Arezzo Integration Department & Turism Department	Via della Bicchieraria, 26	Paola Buoncompagni Laura Guadagni	The two Municipality department deal with issues related to Integration processes within the local community and the promotion of Arezzo in the turistic field.	The offices are very close to OUA, 2 minutes walking or 10 minutes, depending on the office the student will be assigned.	Students will work on translation from Italian to English of the institutional web pages, together with ITAL professors and the Student Services Coordinator. Two semesters of Italian language class are requested as basis.
Koinè	Via Arno, 11	Alessia Failli	Kioné is a social Co-operative which plans and manages social services in education, health, social skills, professional training and youth unease prevention. They work mostly in day-care centres, schools, rehab centres.	It depends on which location the student will be introduced. In any case all the buildings are in Arezzo and easily reachable on feet or by bike/bus	Students will collaborate with a tutor in special project built on purpose for the various areas of the Co-operative
Hello Children	Via Montefalco, 18	Sandra Contiero	Hello Children is an after-school learning center for children from ages 3 to 6. The center offers activities and events to children exclusively in English.	Hello Children is located immediately outside the medieval walls. Walking distance.	Students work with the teaching staff at Hello Children to provide support and supervision of the children. Students may be responsible for carried out specific, guided activities with the children. English is spoken by all staff members at Hello Children.
Monnalisa	Via Madame Curie 9/a	Francesca Degradi	Monnalisa SpA is a world leader in garments and accessories for children. The company is in the top range of the market. Monnalisa operates in over 50 countries using qualified distribution, through flagship stores (Milan-Florence-Arezzo-Rome-Catania-NewYork-Sydney-Baku), corner shops and shops in the most exclusives Department Stores and Boutiques in the world. 74% of the sales comes from the domestic market (17% of which comes from the EU), while 26% comes from overseas. Over the years, Monnalisa has made important distribution agreements. These have lead to the opening of new sales points in emerging and difficult penetration markets such as China, India, Egypt, Syria, Taiwan, Libya and Brazil, reaching the top range of Italian companies for investments and development.	Monnalisa is situated in the Productive area of Arezzo, 10 minutes bus from the city centre.	The students will be requested to support different offices according to his/her major or field of interest (Business, Marketing and Communication). During the period Jan/March they start the selling campaign with the launch of the new collection. The business and marketing sectors will include tasks such as data entry, check of customers and orders. Concerning the communication sector the intern will be involved in setting up events such as "Pitti". They foresee also the opportunity for the candidate to present a personal project such as "Monnalisa App". This way the intern will study the market system, competion etc. Eventually, the project will be submitted to the BoD and it could be realized.
Soprintendenza dei beni Culturali della Toscana Archaeological Museum G.C. Mecenate	Via Margaritone, 10	Maria Cristina Guidotti	the Superintendency of Archeology for Tuscany is a brach of the Ministry of Cultural Heritage and Activities. It deals with safeguarding and enhancing the archeological heritage of the State, Regions or other public entities.	The Museo "Gaio Cilnio Mecenate" (Gaius Maecenas born in Arezzo) is about 10 minutes walking from OUA study centre.	The intern will learn how a museum management works and its activities (museology) but also all the material kept in the museum and present in the territory.
Legambiente	Via Ristoro d'Arezzo, 79/81	Alessandra Capizzi	Legambiente (League for the Environment) is the most widespread environmental organization in Italy, with 20 Regional branches and more than 115,000 members. It is acknowledged as "association of environmental interest" by the Ministry of the Environment; it represents the UNEP National Committee for Italy, it is one of the leading member of EEB ("European Environmental Bureau") the Federation of European environmental organization, and of IUCN - the World Conservation Union.	Legambiente offices are about 25 minutes walking fro OUA study centre. In any case there are many ways to reach them easily such as bike lanes or buses.	The job is oriented to environmental education and didactics. The main issue for Legambiente is coworking with teachers so to elaborate and verify projects for citizens and schools. Throughout each year there are many public events such as "The Energy Fest" and "Next Earth" where students could implement their proposals.

Alpha British Centre	Viale Michelangelo, 26	Antonella Arista	Language courses for children, teenagers and adults (Italian for foreigners, English, French, German, Spanish and Arabic). Other professional courses for Bookkeeping, Marketing, Communication as well as courses for Web designers, Web Masters, and other Computer courses.	ABC is located 10 minutes walking from OUA study centre, in the old town.	The interns would be very helpful in supporting the English Language teachers in courses for children and adults, to stimulate conversation and other speaking activities
3M+R Studio	Via Guadagnoli, 11	Roberto Passerotti	The studio deals with structural architecture and power systems.	3M+R Studio is located 10 minutes walking from OUA	The interns should know "Microsoft Office" or similar softwares and possibly "AutoCAD". He/She will be given a dedicated project to be finished within the internship time and he/she could be taken into construction sites.
Biblioteca dei Ragazzi Arezzo	Via dei Pileati, 8	Elisa Boffa	The great collection of the library "Città di Arezzo" includes many rare volumes of the Middle Ages and many other antique books so that it could be considered one of the most important collections in Tuscany. Settled in one of the most beautiful historic buildings of the Old Town, our library wants to be a vehicle to cultural in-depth.	The Comune di Arezzo is 5 minutes walking from OUA study centre	the intern will be supported by internal staff and the aim is to develop some skills pertaining to a back office in a library such as reorganizing, inventory, filing but also helping in the logistic of events and cultural activities.