INTRODUCTION

The OU in Arezzo Student Internship Program provides you with a unique opportunity to enhance your cultural immersion, learn about your professional field in Italy and develop your ability to apply your academic knowledge in a "real world" setting.

THINGS TO CONSIDER

You will need to:

- Choose between an IAS or DEPARTMENTAL internship
- Consult with your ADVISOR about credit requirements
- Maintain a 12 credit minimum at OUA
- Spend approx. 10 hours a week at the host site
- Attend the in-class internship sessions

PRACTICALITIES

Arezzo is a small, medieval town whose industrial district is outside the main center, so to reach your internship site you may have to use the local bus service. Transport costs are covered by the host organization. Check out the location of the host organization at the bottom of each page.

HOW TO USE THIS DIRECTORY

Browse this directory to find internships available in Arezzo with schools, universities, non-profit groups, private organizations, and corporations. Placements are listed by category and include basic information about the Host Organization, the Intern Profile and the Expected Intern Duties.
EDUCATION
Opportunities are available with high schools, junior schools, language schools, universities and youth centers.

MUSEUMS AND THE ARTS
Explore these opportunities in some of Arezzo’s most fascinating museums.

CHARITIES AND NON PROFIT
Work for a good cause: sustainable development, human rights, social work and immigration.

THE FASHION INDUSTRY
Openings available with boutique fashion stores, Made in Italy retail and fashion media.

SCIENCE AND TECHNOLOGY INDUSTRIES
Industry experience in off-grid energy solutions, civil engineering, information technology and software development.

FOOD AND BEVERAGE
Gain experience in food handling, food production, customer service and marketing.

PUBLIC ADMINISTRATION
Get a placement at the Arezzo Town Council, opportunities in International Relations, EU projects, planning and tourism.

THE LEGAL PROFESSIONS
See how lawyers work and interact in a busy legal practice: financial and commercial law, contracting and consulting.
INTERNERSHIP LISTINGS

Education
HOST PROFILE
OUA has a busy marketing and media office run by the Center Coordinator. It manages communication about university initiatives both in Italian and English, using a variety of tools and platforms.

INTERN PROFILE
- Solid knowledge-base in working with social media outlets
- Creative and proactive

EXPECTED INTERN DUTIES
- Manage the OU in Arezzo social media outlets
- Produce publications on-site
- Partecipate in publications by writing first-drafts of stories to be used by the College of International Studies.
- Other duties as assigned

WEBSITE
http://www.ou.edu/cis/education_abroad/programs/ou-in-arezzo

LOCATION
Via San Domenico 78, Arezzo
The collection of the Arezzo City Library includes many antique books and rare volumes from the Middle Ages and is considered one of the most important collections in Tuscany. It also has a lively children's section and a large reading room. It is located in one of the most beautiful historic buildings in the old town center.

INTERN PROFILE

- Good organizational skills,
- An interest for archives & collections
- Enjoy working with children

EXPECTED INTERN DUTIES

- Assist in the back office with activities such as organizing, inventory and filing
- Help with logistics for events and cultural activities
- Provide tours and book readings in English for children

WEBSITE

http://www.bibliotecarezzo.it

LOCATION

Via dei Pileati, 8, Arezzo
Approx. 6-minute walk from Rooney Family Center
HOST PROFILE

Arezzo Factory Youth Center is a social and recreational center that supports opportunities for youth to develop their physical, social, emotional, and cognitive abilities. It offers educational activities such as music, dance, theatre, workshops and art exhibitions. It also offers informal opportunities activities such as game playing, socializing, club meetings, and outdoor play.

INTERN PROFILE

- Proactive, imaginative, friendly, patient and communicative

EXPECTED INTERN DUTIES

- Create events for the youth center
- Promote activities for young people
- Help set up courses (languages, theater, music, etc.)

WEBSITE

http://www.arezzofactory.org/

LOCATION

Via Masaccio, 6
Approx. 20-minute walk from Rooney Family Center
HOST PROFILE

The ISIS Buonarruoti Fossombroni is a High School that specializes in Business, Tourism, Marketing, Technology and Construction.

INTERN PROFILE

- Interest in teaching and education
- Good organizational skills
- Enjoy working with young people
- Excellent communication skills

EXPECTED INTERN DUTIES

- Act as a teaching assistant and assist faculty
- Assist with Speaking/Listening practice to prepare students for Cambridge certification standards (B1/B2 level of the Common European Framework)
- Offer practical examples of flipped classrooms and debate teaching strategies
- Carry out CLIL (Content and Language Integrated Learning) practices

WEBSITE

https://www.buonarroti-fossombroni.it

LOCATION

Via XXV Aprile, 86 OR
Piazza della Badia

Approx. 25-minute or 10-minute walk from Rooney Family Center, depending on the site.
HOST PROFILE

The Liceo Scientifico is a high school that specializes in science subjects and languages. Students often take part in exchanges in European countries.

INTERN PROFILE

- Able to work well in a team
- Able to create and propose interesting content for classes.

EXPECTED INTERN DUTIES

- Support teachers and their interactions in English
- Interact with Italian students
- Plan activities in collaboration with Italian teachers
- Propose innovative projects and activities for students.

WEBSITE

http://www.liceorediarezzo.it/

LOCATION

Via Leone Leoni

Approx. 6-minute walk from Rooney family center
HOST PROFILE

Junior High school for 11 - 14 year olds.
I.C. Margaritone is a large, lively school with about 35 classes.

INTERN PROFILE

- Creative with organizational skills
- Like spending time with children
- Interest in teaching
- Good communication skills

EXPECTED INTERN DUTIES

- Plan lessons with the teachers and help them during class
- Interact with children in class

WEBSITE

http://www.icmargaritonearezzo.gov.it/

LOCATION

Via Angelo Tricca

Approx. 30-minute walk from Rooney Family Center.
You can also reach the site by public bus.
HOST PROFILE

Istituto Aliotti is a private school that comprises "Daycare" (1-3 years), "Kindergarten" (3-6 years) and "Primary school" (6-11 years).

INTERN PROFILE

- Like spending time with children
- Patient, understanding and able to generate interest and curiosity in children

EXPECTED INTERN DUTIES

- Observe and support teachers during their lessons.
- Hold classes in collaboration with teachers if desired.
- Aid in student learning in collaboration with teachers

WEBSITE

http://www.fondazionealiotti.it/asilo-nido-scuola-materna.asp

LOCATION

Via Piaggia del Murello, 25
Approx. 5-minute walk from Rooney Family Center
HOST PROFILE

The CIF a.r.l. cooperative manages many kindergartens in Arezzo. OUA interns will work at the “Bianca Maria Bianchini” nursery school, for children ages 3 to 6.

INTERN PROFILE

- Intern should be collaborative, enterprising and patient with children.
- Intern should love working with very young children.

EXPECTED INTERN DUTIES

- Cooperate with the teacher and assist in classroom activities
- Play with children in small groups

WEBSITE

https://sites.google.com/site/cooperativascuolematerne_cif/home

LOCATION

Villaggio Oriente, 18

Approx. 10-minute walk from Rooney Family Center
HOST PROFILE
Alpha British Centre provides language courses for children, teenagers and adults (Italian for foreigners, English, French, German, Spanish and Arabic). Other professional courses include: Bookkeeping, Marketing, Communication, Web Design, Web Master, and other Computer courses.

INTERN PROFILE
- Proactive with good communication skills
- Able to work with a partner.
- An interest in teaching English as a foreign language

EXPECTED INTERN DUTIES
- Support the English Language teachers in courses for children and adults.
- Facilitate conversation and other speaking activities with students.

WEBSITE
http://www.abcentre.it/

LOCATION
Viale Michelangelo, 26
Approx. 15-minute walk from Rooney Family Center
HOST PROFILE

The Ivan Bruschi House Museum collection numbers more than 10,000 pieces from all over the world, ranging from the prehistoric age to the early decades of the twentieth century.

INTERN PROFILE

• Some knowledge of Italian.
• Enjoy translating texts
• Basic computer skills

EXPECTED INTERN DUTIES

• Translate promotional materials and museum guides into English
• Manage English posts for the Museum’s social network pages
• Advise and assist the museum staff with improving the Fondazione web media (e.g. museum website, app).

WEBSITE

http://www.fondazionebruschi.it/

LOCATION

Corso Italia, 14
Approx. 10-minute walk from Rooney Family Center
HOST PROFILE

The museum collection focuses on the history of everyday technology: radios, computers, telephones, movie cameras and cameras are just some examples of what is available in the museum to view and explore.

INTERN PROFILE

- Some knowledge of Italian
- Extrovert and good social skills
- Enjoy interacting with the public

EXPECTED INTERN DUTIES

- Translate material about the museum
- Create brochures, conference notes, etc.
- Conduct tours of the museum in English activities

WEBSITE

http://www.museocomunicazione.it

LOCATION

Via Ricasoli, 22

Approx. 5-minute walk from Rooney Family Center
HOST PROFILE
This large city museum, next to the Roman Amphitheatre, houses Roman and Etruscan collections dating from the 6th Century BC to the 3rd Century AD. Greek vases and ceramics from the Hellenic and Roman periods.

INTERN PROFILE
• Passionate about archeological heritage
• Interest in museum culture and management
• Enjoy working with the public
• Some knowledge of Italian

EXPECTED INTERN DUTIES
• Assist with museum activities
• Museum tours in English
• Provide information to English speaking visitors

WEBSITE

LOCATION
Via Margaritone,10
Approx. 15-minute walk from Rooney Family Center
HOST PROFILE

This is a heritage organization that promotes local history, art, music, food and agriculture. It's headquarters is in an historic 'palazzo' in the beautiful Piazza Grande where there is also a picture gallery open to the public.

INTERN PROFILE

- Interest in history and the arts
- Able to use social media
- Basic knowledge of Italian

EXPECTED INTERN DUTIES

- Tours of the palazzo and its exhibitions in English
- Social media promotion
- Assist with the creation of videos on the organization's activities
- Translate subtitles and exhibition materials
- Assistance in activities/exhibitions managed and promoted by the institution

WEBSITE

http://www.fraternitadeilaici.it/

LOCATION

Piazza Vasari aka Piazza Grande

Approx. 5-minute walk from Rooney Family Center
INTERNSHIP LISTINGS

Charities & Non profit
HOST PROFILE
TerraViva is a farmers' cooperative founded in Arezzo in 2011. It has 15 members who collaborate together, offer educational and vocational guidance to “disadvantaged” people, find support for future projects and help with job placements.

INTERN PROFILE
- The intern should have a genuine and true passion for nature and gardening
- Willing to do physical, outdoor work.
- Basic knowledge of Italian

EXPECTED INTERN DUTIES
- Help with tasks including: sowing seeds, making compost, gardening, planting, cutting wood, weeding, harvesting, packing, and wine and oil making

WEBSITE
http://www.terravivabio.org/

LOCATION
Piazza Andromeda, 20b
This site can be reached by public bus.
HOST PROFILE

Oxfam Italia (OIT) is a humanitarian association which works in 99 countries to find lasting solutions to poverty and injustice. OIT proposes responsible life styles to citizens and youth from all over the world, campaigning and exercising pressure on the international community.

INTERN PROFILE

• Sympathetic person
• Good listening skills
• Able to engage with people from all walks of life
• Interest in humanitarian issues

EXPECTED INTERN DUTIES

• Support Oxfam’s community fund raising in Arezzo
• Collaborate on organising events for the local community

WEBSITE

http://www.oxfamitalia.org/

LOCATION

Via Piave, 5

Approx. 20-minute walk from Rooney Family Center
HOST PROFILE

This association is dedicated to celebrating Bangladeshi-Italian identity, and ameliorating the relationship of migrants in the local community.

INTERN PROFILE

- Basic knowledge of Italian
- Good computer technology skills
- Interest in writing and journalism

EXPECTED INTERN DUTIES

- Translation of Italian articles into English supervised by a bilingual speaker
- Helping with video-editing, online blogging and/or formatting (the program InDesign will be used)
- Writing articles

WEBSITE

http://www.bangladesharezzo.com/

LOCATION

Via Roma,18

Approx. 10-minute walk from Rooney Family Center
HOST PROFILE

Koiné is a social cooperative which plans and manages social services in education, health, social skills, professional training and youth risk behaviour prevention.

INTERN PROFILE

- Some knowledge of Italian
- Able to work in a team
- Proactive and collaborative
- Interest in social issues
- Good at relating to others

EXPECTED INTERN DUTIES

- Collaborating with a tutor on special projects for the various areas of the cooperative.

WEBSITE

http://www.koine.org/

LOCATION

Via Duccio da Buoninsegna, 8

Approx. 25-minute walk from Rooney Family Center. It can also be reached by public bus.
HOST PROFILE

Legambiente (League for the Environment) is the most widespread environmental organization in Italy.

INTERN PROFILE

• A nature lover
• Proactive, propositional and inventive
• Flexible
• Good at working with others

EXPECTED INTERN DUTIES

• Work with teachers to create projects for citizens and schools
• Assist with public events such as "The Energy Fest" and "Next Earth"

WEBSITE

http://www.legambientearezzo.it/

LOCATION

Via Ristoro d’Arezzo, 79/81

Approx. 20-minute walk from Rooney Family Center. It can also be reached by public bus.
BORG'O ITALIA
INTERNATIONAL MARKETING

HOST PROFILE
Borgo Italia is a company that markets kid’s wear, women’s clothing and furniture to international clients.

INTERN PROFILE
- Good team skills
- Good communicative skills
- Good awareness of sales techniques
- Interest in fashion and clothes

EXPECTED INTERN DUTIES
- Work in marketing department with other foreign employees and students
- Conduct web research for a new e-commerce project in the Australian market.

WEBSITE

LOCATION
Via Lazzaro Spallanzani
This site can be reached by public bus.
HOST PROFILE
Monnalisa is a world leader in garments and accessories for children, operating in over 50 countries. Over the years, Monnalisa has made important distribution agreements which have led to the opening of new sales points in emerging and difficult markets such as China, India, Egypt, Syria, Taiwan, Libya and Brazil.

INTERN PROFILE
- Good communicative skills
- Able to work in team
- Interest in sales
- Proactive and creative

EXPECTED INTERN DUTIES
- Provide support to offices such as Business, Marketing and Communication
- Help on the launch campaign for new collections
- Assist with fashion events
- Assist with sales
- Present a personal project such as a “Monnalisa App” (this project could get incorporated into the company)

WEBSITE
http://www.monnalisa.eu/index.php

LOCATION
Via Madame Curie, 9/a
This site can be reached by public bus.
HOST PROFILE
The Consortium includes 50 associate members. It offers legal, graphic, organizational, and promotional services to its associates, as well as consulting on marketing, e-commerce, human resources and export. It also runs regular training opportunities for its members.

INTERN PROFILE
- Some basic Italian
- Good organizational skills
- Proactive and inventive
- Interest in fashion and design.

EXPECTED INTERN DUTIES
- Responsibilities in marketing,
- Assist with web design.

WEBSITE
http://www.arezzofashion.it/it/

LOCATION
Viale Michelangelo, 8
Approx. 15-minute walk from Rooney Family Center
HOST PROFILE

This company has been producing jewels for 35 years. It is specialized in producing stainless steel jewels, magnetic clasps and silver knitted scarves.

INTERN PROFILE

- Able to use social media
- Good knowledge of Italian
- Good communicative skills in English
- Interest in accessories and design

EXPECTED INTERN DUTIES

- Assist with the Facebook page: Boxing Jewels
- Write posts in English and Italian.
- Help with other social networks such as Pinterest and/or Instagram.

WEBSITE

www.facebook.com/ boxingjewels/

LOCATION

Via Grandi Achille, 77

The site can be reached by bus in approx. 30 minutes.
HOST PROFILE

Our website is online all over the world from April 2018. We allow users to post listings to rent out fashion items from their wardrobes.

INTERN PROFILE

- Familiar with social media, especially Instagram
- Able to work in team, be proactive and share innovative ideas.
- Knowledge of ADOBE PHOTOSHOP.

EXPECTED INTERN DUTIES

- Research the main influencers of New York
- Research target clients with fashion interest and resident in NYC to present ShareMyBag and the advantages of its use
- Research fashion brands that can use our service
- Support in the promotion of our Milan event
- Research possible ShareMyBag promotion techniques for NYC and custom for specific targets

WEBSITE

https://www.isharemybag.com/

LOCATION

Via Vittorio Veneto, 69
Approx. 20-minute walk from Rooney Family Center or it can be reached by public bus.
INTERNSHIP LISTINGS
Science and Technology Industries
HOST PROFILE
La Fabbrica del Sole (FDS) built the first biocell composting facility in Tuscany. Later, it switched its focus to energy and in 2008 it designed and built the world’s first hydrogen duct in an urban area.
The newest innovation from La Fabbrica del Sole is the Off-Grid patent, a completely unplugged structure.

INTERN PROFILE
- Interest in sustainability and environmental issues
- Good knowledge of Italian
- Good writing skills

EXPECTED INTERN DUTIES
- Translate technical documents related to hardware, documentation for international projects, web pages, digital interfaces
- Travel to conferences to assist FDS staff

WEBSITE
http://www.lafabbricadelsole.it

LOCATION
Via del Tramarino,17
This site can be reached by public bus.
HOST PROFILE

PGS Ingegneria is a multidisciplinary studio which focuses on Civil, Mechanical and Electrical designs with a professional focus on the fashion industry. The PGS team works on projects across Europe doing construction supervision, project management, and structural engineering for some of the most important names in the fashion industry.

INTERN PROFILE

- Knowledge of and interest in engineering
- Creative and inventive
- Good communication skills

EXPECTED INTERN DUTIES

- Assist with designing civil, mechanical and electrical systems
- Provide assistance to the team
- Conduct a personal project using new and existing knowledge

WEBSITE

http://www.pgsingegneria.it/

LOCATION

Via Guido Monaco, 65
Approx. 10-minute walk from Rooney Family Center
HOST PROFILE

SuperPlum Studio is an office directed by the Architect Giuliana Frangipani who works on projects in Arezzo and Europe.

INTERN PROFILE

- Interest in Architecture
- Good technical IT skills - specific knowledge of Photoshop, Cinema 4D, Rhinoceros.
- Organizational skills
- Some knowledge of Italian

EXPECTED INTERN DUTIES

- Assist with tasks according to each project, such as graphic development activities, periodic inspections on site, search for the materials;
- Draft of a competition that will be selected.

WEBSITE

http://www.superplumstudio.com/

LOCATION

Piazza SS. Annunziata, Arezzo

Approx. 5-minute walk from Rooney Family Center
HOST PROFILE
Flexline is a software company working in photography web design. Its main product is a complete (hardware and software) solution for high quality digital photographic shots of jewellery and related items. The company also creates custom e-commerce websites and apps for iPad and android to make catalogs created with Flexline software.

INTERN PROFILE
- Should like working in team
- Good communication skills
- Creative and proactive
- Basic technical computer skills

EXPECTED INTERN DUTIES
- Work with web/e-commerce team to improve the company’s online and social media
- Incorporate more company information into the website, social media and newsletter campaign

WEBSITE
http://www.flexline.it

LOCATION
Via Fiorentina, 443
This site can be reached by public bus.
HOST PROFILE
Sintra Consulting deals with market studies and web marketing strategies of penetration. Minutesite is a product of Sintra Consulting.

INTERN PROFILE
- Good knowledge of business and marketing
- Excellent technical computer skills

EXPECTED INTERN DUTIES
- Work with the web marketing team to study US markets
- Assist with writing business plans
- Help with blogging, newsletters, pay per click functions, banner campaign and google analytics

WEBSITE
http://www.sintraconsulting.it/

LOCATION
Via Fratelli Lumiere, 19
This site can be reached by public bus.
**HOST PROFILE**

Esimple is currently one of the leading companies in Augmented and Virtual Reality solutions in Italy. One of its main objectives is to promote the use of AR and VR for remote maintenance, interactive technical manuals, virtual training and other areas.

**INTERN PROFILE**

- Excellent technical computer skills
- Interest in AR and VR technologies
- Good organizational skills

**EXPECTED INTERN DUTIES**

- Knowledge of Microsoft.NET environments (Visual Studio / Xamarin for mobile development), C# language and Unity3D for AR/VR development (C#).
- Also PHP and MySQL, Adobe product line, Sketch etc.
- Work hand-to-hand with the company management and day-to-day access to C-level management.

**WEBSITE**

https://www.esimple.it

**LOCATION**

via Isonzo 64/66

Approx. 20-minute walk from Rooney Family Center
HOST PROFILE
Coworking space powered by a team of creative freelances. Graphic developers, web developers, social media specialists, marketers, PR, architect and other freelances who work with creativity and share processes.

INTERN PROFILE
• Good technical computer skills
• Intermediate knowledge of Italian
• Ability to translate
• Like working in team

EXPECTED INTERN DUTIES
• Business, PR, Marketing, Graphics
• Videomaker, translator, copy, social media marketing
• Working in team with other freelancers to develop projects

WEBSITE
https://www.wecoworking.it/

LOCATION
via Leone Leoni (Casa dell’Energia, Arezzo)
Approx. 5-minute walk from Rooney Family Center
HOST PROFILE

Heta Lab is a software house dealing with IT Consulting, Software Development and App (iOS and Android) technical assistance and maintenance. It has a young and vibrant staff with degrees in International Management, Architecture, Engineering and Physics.

INTERN PROFILE

- Creative and inventive
- Interest in IT and software development
- Good analytical skills

EXPECTED INTERN DUTIES

- Complete a project about the integration of a block chain brand into the Agrifood industry
- Study the block chain system of Carrefour
- Study how to apply this system

WEBSITE

https://www.hetalab.com/

LOCATION

Via Vignale, 2

Approx. 30-minute journey by public bus
HOST PROFILE

Della Nesta deals with Inbound Marketing, Graphic Design, Digital Communication across several channels such as Web and Social Platforms.

INTERN PROFILE

• Good technical computer skills
• Creative and proactive
• Interest in marketing and design

EXPECTED INTERN DUTIES

• Market/vertical research
• Copywriting
• Social media management

WEBSITE

http://www.dellanesta.it/

LOCATION

Via XXV Aprile,12

Approx. 20-minute walk from Rooney Family Center
HOST PROFILE
Civil Engineering associated firm dealing with architectural projects for productive and residential buildings.

INTERN PROFILE
- Good technical computer skills
- Creative
- Interest in engineering and architecture

EXPECTED INTERN DUTIES
- Use of windows and AUTOCAD
- Cooperating with graphic and project analysis
- Share new personal and cultural know-how

LOCATION
Via Monte Falco, 31
Approx. 10-minute walk from Rooney Family Center
HOST PROFILE
SECO, which employs more than 300 people with revenues of more than €54 million, designs and produces in-house embedded systems and IoT solutions: from the single microcomputer to integrated and "ready-to-use" systems. SECO operates on a global scale and has offices in Italy, Germany, the U.S., India and Taiwan as well as its own distribution network.

INTERN PROFILE
- Dynamic and creative
- Excellent technical computer skills
- Interested in

EXPECTED INTERN DUTIES
- Firmware development
- Use of laboratory tools: oscilloscope, JTAG, protocol analyzer

WEBSITE
https://www.seco.com/it/

LOCATION
Via A. Grandi, 20
Approx. 30-minute journey by public bus
INTERNSHIP LISTINGS

Food & Beverage
HOST PROFILE

Biobacche Toscane srl was founded in 2015 and, since then, produces and distributes organic fruits juices, “Pure extracts” and vegetable chips, all with no added sugars and natural ingredients.

INTERN PROFILE

- Good computer skills
- Excellent working knowledge of Facebook and Instagram
- Good organizational skills
- Interest in food and wellness

EXPECTED INTERN DUTIES

- Contribute to the social media marketing activity of the agency
- Assistance with logistics.

WEBSITE

http://www.biobacchetoscane.com/?lang=en

LOCATION

Via Siro Fantoni 64, SUBBIANO

This site can be reached by train in approx. 30 minutes.
The Fabianelli Pasta Company is a family run business that exports its products to over 60 countries. It has also developed a specific brand for the US market.

**INTERN PROFILE**

- Good organizational and IT skills
- Some knowledge of Italian
- Knowledge of social media marketing
- Interest in Italian food

**EXPECTED INTERN DUTIES**

- Assist with social media marketing and web content

**WEBSITE**

http://www.fabianelli.it

**LOCATION**

via S. Antonino, 107. CASTIGLION FIORENTINO

This site can be reached by train OR bus in a approx. 15 or 30 minutes
HOST PROFILE

Italian restaurant, Tuscan traditional recipes, reinterpretation of Risorgimento recipes through which one can learn more about Italian history and culture.

INTERN PROFILE

- Passion for food and food making
- Good communication skills
- Flexible, practical and good manual skills
- Some knowledge of Italian

EXPECTED INTERN DUTIES

- Shadow chef Mariano
- Learn how to cook (courses offered by the restaurant)
- Assist at the front desk of the restaurant

WEBSITE

https://www.ilristorantedimariano.it/

LOCATION

Via Vittorio Veneto 14

Approx. 20-minute walk from Rooney Family Center
INTERNERSHIP LISTINGS

Public Administration
HOST PROFILE

The Arezzo Town Hall is the political and administrative epicenter of the largest province in Italy. It is also the site of several temporary exhibition spaces and the core of the tourist information office.

INTERN PROFILE

- Some knowledge of Italian
- Able to work in a team
- Good communication skills
- Good writing skills

EXPECTED INTERN DUTIES

- Work with the Office of International Relations EU non-profit initiatives and EU integration with non-EU nations
- Assist in developing projects on behalf of the Norman and Arezzo sister-city agreement.
- Translate reports on EU issues.

WEBSITE

http://www.comune.arezzo.it/ilcomune/direzionegenerale/ufficiopolitiche-comunitarie-ecooperazione-decentrata

LOCATION

Piazza della Libertà 1
Approx. 5-minute walk from Rooney Family Center
HOST PROFILE
Arezzo Intour is a non-profit foundation whose aim is to promote the city of Arezzo and its image as a tourist destination, as well as develop and improve services for tourists.

INTERN PROFILE
- Able to use social media
- Able to use Youtube
- Basic knowledge of Italian

EXPECTED INTERN DUTIES
- Social media manager or community manager for a social media project about the cultural heritage of Arezzo

WEBSITE
https://www.arezzointour.it/chi-siamo/

LOCATION
Via Albergotti, 13
Approx. 8-minute walk from Rooney Family Center
INTERNSHIP LISTINGS

The Legal Profession
HOST PROFILE
The firm provides legal services in multiple areas, mainly in commercial and contract law, corporate and financial transactions and legal advising. Recently it has also opened an area of practice in food law.

INTERN PROFILE
- Interest in expanding knowledge and in empowering job-related skills
- Beginners knowledge of Italian
- Interest in the field of law

EXPECTED INTERN DUTIES
- The intern will be assigned to a study project and will have full assistance from the supervisor.

LOCATION
Via Mannini, 2
Approx. 10-minute walk from Rooney Family Center
HOST PROFILE

This law office focuses on penal & civil cases, contracts, business and commercial law.

INTERN PROFILE

- Basic technical computer skills
- Beginners Italian
- Diligent and responsible
- Interest in law

EXPECTED INTERN DUTIES

- Use of Microsoft Office
- Use of Windows OS
- Responsibilities of a junior executive assistant

LOCATION

Via Garbasso n.36/B

Approx. 20-minute walk from Rooney Family Center