



UniSi

DavID Lab

Supervisor:

Prof. Federico Sinisclaco

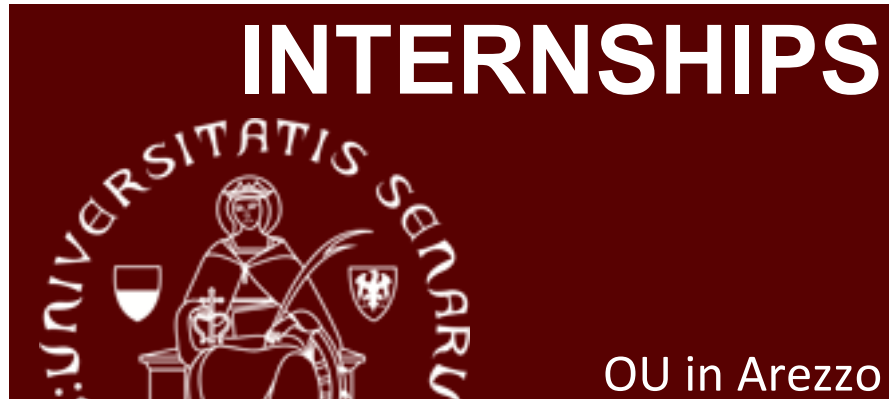
Address:

V.le Cittadini, snc

Website:

Level of Italian Language:

No Italian needed.



DESCRIPTION:

The Digital audio visual Intercultural Documentation laboratory (DavID) of the Department of Education, Human Sciences and Intercultural Communication of the University of Siena, in Arezzo, carries out research, audio-visual productions and archiving on significant aspects of the cultures of Italy and the United States of America so as to facilitate communication between the two countries.

EXPECTED DUTIES:

- Help with audio-visual documents and archives
- Interact with Italian undergraduate students working on thesis
- Spend 2 hours a week minimum in the laboratory



Documentation Center

City of Arezzo

Supervisor:

Lorella d'Apporto

Address:

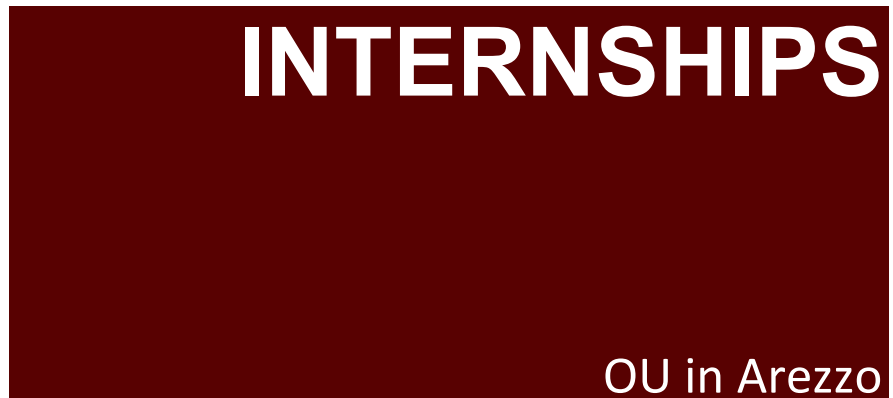
Via Masaccio, 6

Website:

<http://www.cddarezzo.org/>

Level of Italian Language:

1-2, some Italian preferred



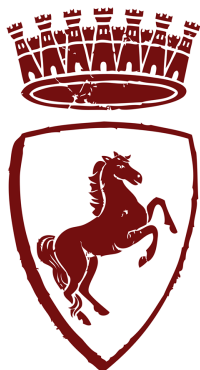
DESCRIPTION:

Documentation Center working with specialized documentation materials on migration, intercultural, human rights, human development, cooperation, environment, etc. The Center offers a public library with activities dedicated mainly to teachers, immigrants and young people.

EXPECTED DUTIES:

The intern will be asked to help in some of the Library services:

- Review inventory
- Draft the news bulletin
- Assist with activities for children on special occasions



OU in Arezzo

Italian Center of the OU

Supervisor:

Charlotte Duclaux

Address:

Corso Italia, 40

Website:

https://www.ou.edu/content/cis/education_abroad/programs/ou-in-arezzo.html

Level of Italian Language:

No Italian needed.

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

The OUA Study Center hosts 25-35 students per semester and over 300 students during the summer months. OUA's growth over the last several years means that there are many projects in which interns can help with.

EXPECTED DUTIES:

- Maintain the opening and closing hours of various study center offices
- Help the Office Manager with administrative duties
- Assist the Student Services Coordinator with social activities.
- Assist the Director of Italian Programs in Italy with various tasks such as event planning
- Research 'best practices' in EA
- Attend local events on behalf of OUA



Museo dei Mezzi di Comunicazione

Museum

Supervisor:

Valentina Casi

Address:

Via Ricasoli, 22

Website:

<http://www.museocomunicazione.it/>

INTERNSHIPS



OU in Arezzo

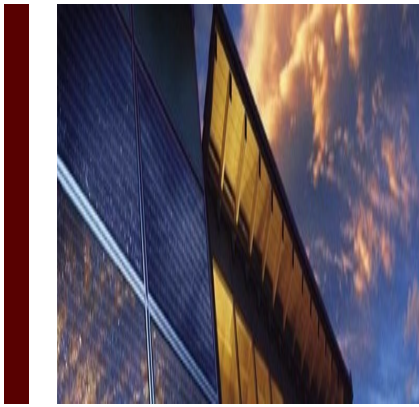
DESCRIPTION:

The Comune di Arezzo's Communication Mediums Museum focuses on sound, writing and pictures. The museum is located in the municipal building and covers a space of ~500 square meters with an annexed auditorium with 100 seats. The museum contains the history of everything that is now part of our everyday life: computers, mobiles, phones, radio, cinema and camera are just some examples of what is available in the museum to view and explore.

EXPECTED DUTIES:

- Translate informational material about the museum
- Develop brochures, conference notes, etc.
- Conduct tours of the museum in English

Level of Italian Language: 1-2, some Italian preferred



La Fabbrica del Sole

Energy R&D facility

Supervisor:

Tommaso Vezzosi

Address:

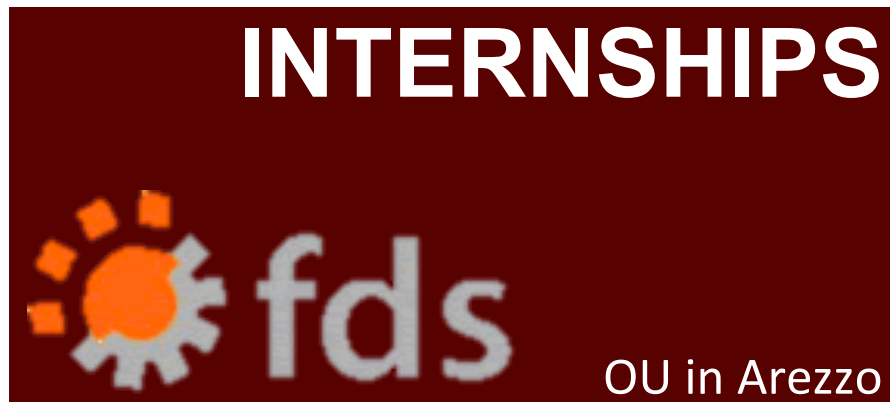
Via del Tamarino,17

Website:

<http://www.lafabbricadelsole.it/home.html>

Level of Italian Language:

1-2, some Italian preferred



DESCRIPTION:

La Fabbrica del Sole (FDS) was established in 1999 by a group of young people, coming from various fields, with the purpose of building the first biocell composting facility in Tuscany. Later, FDS switched its focus to energy. In 2008 La Fabbrica del Sole designed and built the world's first hydrogen duct in an urban area. A new solar cooling system was inaugurated at the end of year 2007 for the purpose of obtaining cooling air (air conditioning) from solar-thermal energy. The newest innovation from La Fabbrica del Sole is the Off-Grid patent, a structure completely unplugged from in-grid common users. The Off-Grid building was innovated from through experimental research and testing of HydroLab's self-autonomous capabilities.

EXPECTED DUTIES:

- Translate technical documents related to hardware, documentation for international projects, web pages, digital interfaces with
- Travel to conferences to help facilitate activities as needed and if available.



Fraternita dei Laici

Lay fraternity

Supervisor:

Paolo Drago

Address:

Via Ricasoli, 8

Website:

<http://www.fraternitadeilaici.it/>

Level of Italian Language:

1-2, some Italian preferred



INTERNSHIPS

OU in Arezzo

DESCRIPTION:

The 'Laici' have been an integral part of the life of the Aretini for over 750 years. As a lay fraternity with vast land holdings, the organization is now in a redevelopment phase that requires the expertise of businesses, wine-makers, art historians and tourism leaders.

EXPECTED DUTIES:

- Translate the 'Laici' web page
- Develop an inventory of works of art and object d'art
- Help develop a series of activities that encourage tourism



Educational, School and Family Politics Depart.

Comune of Arezzo

Supervisor:

Barbara Bennati

Mara Pepi

Address:

Piazza San Domenico, 4

Website:

<http://www.comune.aretto.it/il-comune/sedi-e-orari/direzione-servizi-alla-persona-alla-famiglia-e-ai-cittadini/servizio-servizi-educativi-e-scolastici-e-servizio-sociale-integrato/ufficio-servizi-educativi-e-scolastici>

DESCRIPTION:

The department deals with educational and social politics. Particularly, it manages Arezzo kindergartens and childhood services such as preschools and educational processes in the fields of sustainability, nutrition and parenting.

EXPECTED DUTIES:

- Shadow teachers for English lessons
- Compare and contrast some Italians patterns with American patterns to improve the quality of the English classes provided locally

Level of Italian Language:

1-2, some Italian preferred



INTERNSHIPS

OU in Arezzo



Strategic planning & programming for the EU dept.

Comune of Arezzo

Supervisor:

Gianni Rossi

Address:

Piazza della Libertà, 1

Website:

<http://www.comune.aretzo.it/il-comune/direzione-generale/ufficio-politiche-comunitarie-e-cooperazione-decentrata>

DESCRIPTION:

The Arezzo Town Hall is the political and administrative epicenter of the largest province in Italy. It is also the site of several temporary exhibition spaces and the core of the tourist information office.

EXPECTED DUTIES:

- Work closely with the Office of International Relations on projects relating to EU non-profit initiatives and EU integration with non-EU nations
- Translate various communiqués that come in from around the world concerning EU administrative issues
- Assist in developing projects on behalf of the Norman and Arezzo sister-city agreement

Level of Italian Language: 1-2, some Italian preferred

INTERNSHIPS



OU in Arezzo



Integration & Tourism Dept.s

Comune of Arezzo

Supervisor:

Paola Buoncompagni

Laura Guadagni

Address:

Via della Bicchieraia, 26

Website:

<http://www.comune.aretzo.it/il-comune/direzione-servizi-per-il-territorio/ufficio-turismo-giostra-del-saracino-e-folklore>

DESCRIPTION:

The Departments of Integration and Tourism deal with issues related to integration processes within the local community and the promotion of tourism in Arezzo.

EXPECTED DUTIES:

- Translate from Italian to English the institutional web pages, together with ITAL professors and the Student Services Coordinator

Level of Italian Language: A basis of two semesters of Italian language class are requested.

INTERNSHIPS



OU in Arezzo



Koine'

Social Cooperative

Supervisor:

Alessia Failli

Address:

Via Arno,11

Website:

<http://www.koine.org/>

Level of Italian Language:

1-2, some Italian preferred



DESCRIPTION:

Koiné is a social cooperative which plans and manages social services in education, health, social skills, professional training and youth unease prevention. Koiné works mostly in day-care centers, schools, rehab centers and youth information centers.

EXPECTED DUTIES:

- Collaborating with a tutor on special projects for the various areas of the cooperative.



Arezzo Factory

Youth Center

Supervisor:

Federico Macconi

Address:

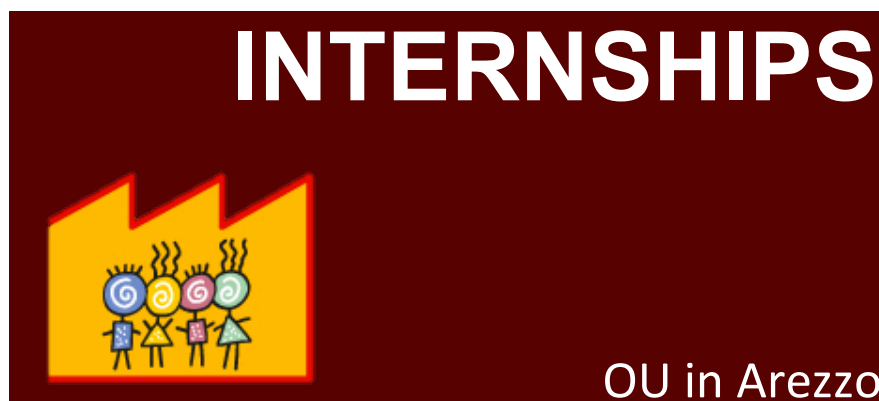
Via Masaccio, 6

Website:

<http://www.arezзоfactory.org/>

Level of Italian Language:

1-2, some Italian preferred



DESCRIPTION:

Arezzo Factory Youth Center is a community made up of young people, between the ages of 14 and 29. The youth center is a social and recreational center and supports opportunities for youth to develop their physical, social, emotional, and cognitive abilities and to experience achievement, leadership, enjoyment and friendship. The youth center offers organized instructional programs for many activities such as music, dance, theatre, workshops and art exhibitions. It also offers opportunities for unstructured activities such as game playing, socializing, club meetings, and outdoor play.

EXPECTED DUTIES:

- Create events for the youth center
- Promote activities for young people
- Help set up courses (languages, theater, music, etc.)



TerraViva

Social Agricultural Coop.

Supervisor:

Sauro Baruzzi

Address:

Piazza Andromeda, 20b

Website:

<http://terravivacooperativa.blogspot.it/p/links.html>

Level of Italian Language:

1-2, some Italian preferred

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

TerraViva is a farmer cooperative founded in Arezzo in 2011 by the Esprit – Tuscany Region - “PERSONA” project. It was inspired by the concepts of social farming, a set of practices in which local communities take charge of social problems. This is accomplished by implementing pathways for human development and social justice through contact with plants and animals and the use of agricultural processes.

This cooperative is made up of 15 members who collaborate together, offer educational and vocational guidance to “disadvantaged” people, find support for future projects and help with job placement. This is fundamental to the development of individuality and social integration related to the processes of choice and to the identification of achievable and desirable goals.

EXPECTED DUTIES:

- Help with tasks including: sowing seeds, making compost, gardening, planting, cutting wood, weeding, harvesting, packing, and wine and oil making



Hello Children

Learning Center for Children

Supervisor:

Sandra Contiero

Address:

Via Montefalco, 18

Website:

<http://www.hellochildren.it/>

Level of Italian Language:

No Italian needed

INTERNSHIPS



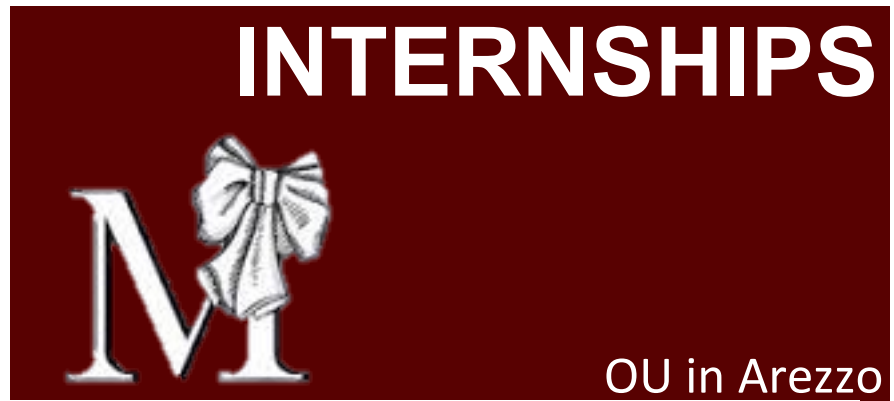
OU in Arezzo

DESCRIPTION:

Hello Children is an after-school learning center for children ages 3 to 6. The center offers activities and events for children exclusively in English.

EXPECTED DUTIES:

- Work with the teaching staff to provide support and supervision of the children
- Lead or participate in guided activities with the children



Monnalisa

Children fashion corp.

Supervisor:

Francesca Degradi

Address:

Via Madame Curie, 9/a

Website:

<http://www.monnalisa.eu/index.php>

Level of Italian Language:

No Italian needed.

DESCRIPTION:

Monnalisa is a world leader in garments and accessories for children. The company is in the top range of the market. Monnalisa operates in over 50 countries using qualified distribution through flagship stores (Milan-Florence-Arezzo-Rome-Catania-NewYork-Sydney-Baku), corner shops and shops in the most exclusives department stores and boutiques in the world. Over the years, Monnalisa has made important distribution agreements which have led to the opening of new sales points in emerging and difficult penetration markets such as China, India, Egypt, Syria, Taiwan, Libya and Brazil.

EXPECTED DUTIES:

- Provide support to different offices such as Business, Marketing and Communication
- Help campaign with the launch of the new collection
- Assist with events such as "Pitti"
- Assist with selling in January/March
- Present a personal project such as a "Monnalisa App" (This project could get incorporated into the company)



Borgo Italia

International Marketing of clothing

Supervisor:

Lucia Fanfani

Address:

Via Lazzaro Spallanzani

Website:

<http://www.borgo-italia.com/en/home-page.html>



DESCRIPTION:

Borgo Italia is a company that markets kid's wear, women's clothing and furniture to international markets.

EXPECTED DUTIES:

- Work in marketing department with other foreign employees and students
- Conduct web research for a new e-commerce project in the Australian market

Level of Italian Language: No Italian needed



Archaeological Museum C.G. Mecenate

Museum

Supervisor:

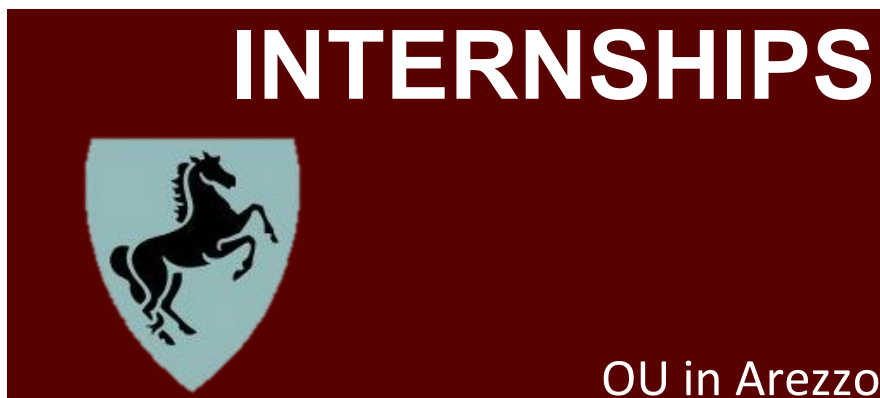
Maria Cristina Guidotti

Address:

Via margaritone ,10

Website:

<http://www.archeotoscana.beniculturali.it/index.php?it/184/arezzo-museo-archeologico-gaio-cilnio-mecenate>



DESCRIPTION:

The Superintendent Office of Archeology for Tuscany is a branch of the Ministry of Cultural Heritage and Activities. It deals with safeguarding and enhancing the archeological heritage of the State, regions and other public entities.

EXPECTED DUTIES:

- Learn how museum management works
- Assist with museum activities

Level of Italian Language: 1-2, some Italian preferred



ISIS

B Buonarroti/Fosso mbroni

High School in Economics,
Technology and Construction

Supervisor:

Giuliana Carbone

Address:

Via XXV Aprile, 86

Website:

<http://www.buonarroti-fossombroni.it/>

Level of Italian Language:

Some Italian preferred



Legambiente

Arezzo

Environmental organization

Supervisor:

Alessandra Capizzi

Address:

Via Ristoro d'Arezzo, 79/81

Website:

<http://www.legambientearezzo.it/>

Level of Italian Language:

No Italian needed

INTERNSHIPS



**ISIS
BUONARROTI
FOSSOMBRONI**

OU in Arezzo

DESCRIPTION: The ISIS Buonarroti/Fossombroni is a High School with specialized branches, ranging from Economics and Marketing to Technology and Construction.

EXPECTED DUTIES:

- Act as a TA and assist faculty
- Assist with Speaking /Listening practice with an eye to Cambridge certification standards (B1/B2 level of the Common European Framework)
- Offer practical examples to be used during lectures about flipped classrooms and debate teaching strategies
- Carry out CLIL (Content and Language Integrated Learning) practices

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

Legambiente (League for the Environment) is the most widespread environmental organization in Italy, with 20 Regional branches and more than 115,000 members. It is acknowledged as "Association of Environmental Interest" by the Ministry of the Environment. Legambiente represents the UNEP National Committee for Italy and is one of the leading member of EEB ("European Environmental Bureau"), the Federation of European Environmental Organizations, and IUCN - the World Conservation Union.

EXPECTED DUTIES:

- Work with teachers to create projects for citizens and schools
- Assist with public events such as "The Energy Fest" and "Next Earth"



Alpha British Centre

Language & IT school

Supervisor:

Antonella Artista

Address:

Viale Michelangelo, 26

Website:

<http://www.abcentre.it/>

Level of Italian Language:

No Italian needed

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

Alpha British Centre provides language courses for children, teenagers and adults (Italian for foreigners, English, French, German, Spanish and Arabic). Other professional courses offered include: Bookkeeping, Marketing, Communication, Web Design, Web Master, and other Computer courses.

EXPECTED DUTIES:

- Support the English Language teachers in courses for children and adults
- Stimulate conversation and other speaking activities with students



3M+R Studio

Architecture & power
systems studio

Supervisor:

Roberto Passerotti

Address:

Via Gudagnoli, 11

Website:

Level of Italian Language:

1-2, some Italian preferred

INTERNSHIPS

3M+R

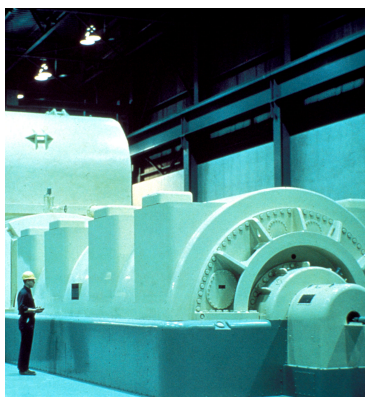
OU in Arezzo

DESCRIPTION:

The studio deals with structural architecture and power systems.

EXPECTED DUTIES:

- Interns should know Microsoft office, or similar software, and possibly Autocad
- Work on a project selected by the company
- Visit construction sites as needed



Powergen SRL

**Battery chargers
Manufacturer**

Supervisor:

Antonio Borri

Address:

Via XXV Aprile, 5 Loc

Corsalone – Chiusi della Verna

Website:

<http://www.batterychargerpowergen.it/english/index.html>

Level of Italian Language: 1-2,
some Italian preferred

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

Powergen SRL specializes in producing Rectifier and Battery Chargers. Using advanced technology and dedicated hardware and software, Powergen SRL is able to solve all the problems concerning the recharge of many types of batteries.

EXPECTED DUTIES:

- Manage tasks on E-commerce platform
- Execute a web marketing program with the aim to integrate the products into the U.S. and Canada



Biblioteca dei Ragazzi Arezzo

Library

Supervisor:

Elisa Boffa

Address:

Via dei Pileati

Website:

<http://www.bibliotecarezzo.it/>

Level of Italian Language: 1-2,
some Italian preferred

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

The great collection of the library "Città di Arezzo" includes many rare volumes from the Middle Age as well as many other antique books. It can be considered one of the most important collection in Tuscany. Settled in one of the most beautiful historic buildings of the Old town, the library wants to be a vehicle for cultural learning.

EXPECTED DUTIES:

- Assist in the back office with activities such as organizing, inventory and filing
- Help with the logistics for events and cultural activities
- Provide tours in English for children



INTERNSHIPS

flexline

OU in Arezzo

Flexline

Software Company

Supervisor:

Marco Carboni

Address:

Via Fiorentina, 443

Website:

<http://www.flexline.it>

Level of Italian Language:

No Italian needed

DESCRIPTION:

Flexline is a software company working in several areas including photography web design. Flexline's main product is a complete (hardware and software) solution to produce high quality digital photographic shots of jewelry and related items. The company also creates custom e-commerce websites and apps for ipad and android to make catalogues created with Flexline software available through many different devices.

EXPECTED DUTIES:

- Work with web/ecommerce team to improve the company's online and social communications
- Incorporate more company information into the website, social media and newsletter campaign



INTERNSHIPS

S

OU in Arezzo

Sintra Consulting

Web Marketing

Supervisor:

Gianni Bianchi

Address:

Via Fratelli Lumiere, 19

Website:

<http://www.sintraconsulting.it/>

Level of Italian Language:

No Italian needed

DESCRIPTION:

Sintra Consulting deals with market studies and web marketing strategies of penetration. *1Minutesite* is a product of Sintra Consulting.

EXPECTED DUTIES:

- Work with the web marketing team
- Study US markets
- Assist with writing business plans
- Help with blogging, newsletters, pay per click functions, banner campaign and google analytics



Istituto Aliotti

Kindergarten & elementary school

Supervisor:

Donata Baroni

Address:

Via Piaggia del Murello, 25

Website:

Level of Italian Language: 1-2,
some Italian preferred

INTERNSHIPS

Aliotti



OU in Arezzo

DESCRIPTION:

Istituto Aliotti is a school for "Nido d'infanzia" (1-3 years), "Scuola dell'infanzia" (3-6 years) and "Scuola primaria" (6-11 years)

EXPECTED DUTIES:

- Observe and support teachers during their lessons
- Give lectures in collaboration with teachers if desired
- Aid in student learning in collaboration with teachers



Il Ristorante di Mariano

Italian restaurant

Supervisor:

Mariano Scognamiglio

Address:

Corso Italia, 40

Website:

Level of Italian Language: 1-2,
some Italian preferred

INTERNSHIPS



OU in Arezzo

DESCRIPTION:

Italian restaurant, Tuscan traditional recipes, reiteration of Risorgimento recipes through which learn more about history and culture of Italy

EXPECTED DUTIES:

- Shadow chef Mariano to learn how to cook the courses offered by the restaurant
- Assist in the front of the restaurant



INTERNSHIPS

TUSCANATIVE

OU in Arezzo

Tuscanative

Tourism Web-marketing

Supervisor:

Marco Lombardi

Address:

Via de' Redi, 14

Website:

Level of Italian Language: 1-2,
some Italian preferred

DESCRIPTION:


Tuscanative aims to manage walking, biking and gastronomy tours mainly in the Arezzo's province area. It is a platform where local products are marketed and sold via e-commerce or at a concept shop. Tuscanative has an office and meeting point in central Arezzo where products are stocked and shipped and where the staff works on alternative forms of business development.

EXPECTED DUTIES:

- Assist with e-commerce implementation and management
- Conduct communication campaign management (social media and blog)
- Help design new tours related to the city of Arezzo
- Scout new producers (wine and food)
- Work on database and mailing list management



INTERNSHIPS



OU in Arezzo

ItalyzeME

Social Shopping Startup

Supervisor:

Luca Barelli

Address:

Via Largo Pieraccini, 11

Website:

Level of Italian Language: 1-2,
some Italian preferred

DESCRIPTION:

ItalyzeME is a social shopping niche startup for items made in Arezzo and Tuscany. ItalyzeME me handpicks and promotes creative, passionate and dedicated local artisans and producers. ItalyzeME focuses on product tracing, novelty, beauty and innovation through tradition with the motto "Truly Tuscan".

EXPECTED DUTIES:

- Provide fresh points of view for our marketing strategies and public communications
- It would be helpful for interns to know Prezi, Hackpad, Asana, Haiku Deck, Facebook Pages, Instagram, Pinterest and Wordpress



INTERNSHIPS

LA CASA MUSEO DI IVAN BRUSCHI

OU in Arezzo

Casa Museo Ivan Bruschi

Museum

Supervisor:

Elisabetta Bidini

Address:

Corso talia, 14

Website:

<http://www.fondazionebruschi.it/>

Level of Italian Language:

No Italian needed

DESCRIPTION:

The Ivan Bruschi House Museum is a "place of wonder" where the cultural and aesthetic conception of Bruschi provides a wonderful experience through the eclectic collection on display with more than 10,000 pieces on display. These pieces come from all over the world, ranging from the prehistoric age to the early decades of the twentieth century. Works include: Etruscan, Greek and Roman archeological finds, paintings, furniture, ceramics, coins, weapons, books, sculptures and jewels. The Bruschi collection is set in the heart of Arezzo, in front of the Pieve of Santa Maria, in the restored thirteen century Palazzo del Capitano del Popolo.

EXPECTED DUTIES:

- Translate promotional texts and museum guides to English
- Translate to English the texts/graphic media, press releases for the scheduled events (temporary exhibitions, concerts educational tours and workshops...)
- Search websites, magazines, newspapers and travel guides that are followed by tourist or foreign people living in Arezzo/Tuscany/Italy
- Manage English posts for the Museum's social network pages
- Advise and assist the museum staff with improving the Fondazione web media (e.g. museum website, app).



Liceo Scientifico "Redi"

High School in Language &
Sciences

Supervisor:

Laura Terrazzani

Address:

Via Leone Leoni

Website:

<http://www.liceorediarezzo.it/>

Level of Italian Language:

Some Italian preferred

DESCRIPTION:

The Liceo Scientifico is a science high school involved in a large range of projects such as linguistic, scientific and humanistic studies. Liceo students take part in several national competitions, often with very good results. Liceo students sometimes have exchanges with France and other countries, and students go on study holidays to Spain, UK, Ireland and Germany.

EXPECTED DUTIES:

- Support teachers and their interactions in English
- Interact with Italian students
- Plan activities in collaboration with Italian teachers
- Propose innovative projects and activities for students

INTERNSHIPS



OU in Arezzo



Oxfam Italia

NGO

Supervisor:

Alessandro Bechini

Address:

Via Concino Concini

Website:

<http://www.oxfamitalia.org/>

Level of Italian Language:

Some Italian preferred

DESCRIPTION:

Oxfam Italia (OIT) is a humanitarian association which works in 99 countries to find lasting solutions to poverty and injustice by enabling people to exercise their rights and build a better future. OIT uses an integrated approach, intervening in humanitarian emergencies and realizing sustainable development activities with local communities. OIT proposes responsible life styles to citizens and the youth from all over the world, campaigning and exercising pressure on the international community in order to ensure fair rules.

EXPECTED DUTIES:

- Support Oxfam's community fund raising in Arezzo
- Collaborate on fundraising and public events

INTERNSHIPS



OU in Arezzo



INTERNSHIPS



OU in Arezzo

PGS Ingegneria

Engineering Studio

Supervisor:

Fabrizio Aguti

Address:

Via Guido Monaco, 65

Website:

<http://www.pgsidegneria.it/>

Level of Italian Language:

Beginner

DESCRIPTION:

PGS Ingegneria is a multidisciplinary studio which focuses on Civil, Mechanical and Electrical designs. PGS Ingegneria works on urban structural and technical system projects with a professional focus on the fashion industry. The PGS team works on projects across Europe doing construction supervision, project management, designing and structural and technical engineering for some of the most important names in the fashion industry.

EXPECTED DUTIES:

- Assist with designing Civil, Mechanical and Electrical systems
- Provide assistance to the team
- Conduct a personal project using new and existing knowledge



INTERNSHIPS



OU in Arezzo

CIF A R.L

Preschool cooperative

Supervisor:

Antonella Brutti

Address:

Via Guido Monaco, 48

Level of Italian Language:

Beginner

DESCRIPTION:

CIF A R.L cooperative manages many kindergartens in Arezzo. The one hosting an intern is "Bianca Maria Bianchini", a nursery school for children ages 3 to 6.

EXPECTED DUTIES:

- Help with the English teacher's lectures
- Interact with children
- Cooperate with the teacher on academic assistance